

ADMINISTRATIVE - INTERNAL USE ONLY

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7 February 1975

MEMORANDUM FOR: Senior Training Officers
O/DCI, DDA, DDI, DDO, DDS&T

SUBJECT : Fellowships in Congressional Operations for Executives
for 1975-76


1. Attached are copies of the announcement on the Fellowships in Congressional Operations for Executives for 1975-76.

2. Nominees for the program should be career employees in the grade range GS-13 through GS-16 with at least two years of Federal Government Service. Our candidates may be nominated for both the Fellowships in Congressional Operations and the section for Foreign Affairs Fellows. Foreign Affairs Fellows will begin the program in mid-September 1975.

3. I should like to remind you that person(s) selected for this Program must attend on a completely overt basis.

4. Please submit six copies of all nomination papers to the Executive Secretary, Training Selection Board, not later than Friday, 28 March 1975--an up-to-date biographic profile, two most recent fitness reports, supervisor's statement and nominee's statement (see Nominating Procedure in announcement).

STATINTL


Executive Secretary
Training Selection Board

Atts

cc: Legislative Counsel w/Att
Director/EE0 w/Att

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